Board members attending via Zoom teleconferencing and telephone: David Hallam, Board President; Barbara Doyle-Wilch, Vice-President; David Roberts, Secretary; Joanne Scott, Treasurer. Members at large: David Andrews; Sarah McGowen Audet; Matt Birong; Kitty Oxlholm; Len Rowell; Louise Sandberg; Jane Spencer; Ted Tighe. Absent: Lewis Holmes, Gary Margolis.

Staff attending via Zoom teleconferencing: Rachel Cummings, Executive Director; Alexa Euler, HR Director; Bill Claessens, CFO; Cheryl Huntley, Operations Director; Jenn Staats, Executive Coordinator and recorder.

David Hallam called the meeting to order at 4:30 PM.

Guest Speaker: Cheryl Huntley, Operations Director. Quality Assurance and School Funding. Cheryl presented a framework for considering quality that incorporates CSAC’s values as well as integrating the many dozen current state requirements. The model also focuses on quality in the context of our community and state partnerships, the need to have consistent and trustworthy data, and the need to create engagement with quality and compliance by forming two cross program committees focused on both quality and compliance.

School funding volume has dropped, and there is significant reduction in Medicaid funding in general. Vergennes cut school-based clinician positions in half. Champlain Valley Academy has closed.

Schools are overwhelmed planning how to have students back safely in the fall. They are grappling with continuing and incorporating remote work better. Summers stressors already appear enormous: no openings for childcare, no programs, no groups, people home with kids.

In July, staff will start working with children one-on-one. Goals: keep kids engaged, be so fun that kids want to come see the staff, and maintain staffing. Work on emotional regulation, group/systems dynamics, social modeling—typically group work, challenging with distancing/health parameters.

Decision/Review Items
Approval of Minutes from 5.14.20 Board Meeting: Len Rowell moved to approve the minutes from the May 14, 2020 board meeting. Ted Tighe seconded the motion. The vote was called and passed unanimously.

Public disclosure of BOD composition: Individual surveys are confidential. Survey results were 86%. David Andrews moved to approve public disclosure of the aggregated board composition survey (an annual state designation requirement). Barbara Doyle-Wilch seconded the motion. The vote was called and passed unanimously.

Review of CSAC mission: discussion about use of word “consumer,” the history of terminology in DAIL and program preferences. Remove date from postings; increase postings in all venues.

Announcements/Updates
President’s Remarks: There will be executive session to discuss Rachel Cummings’ annual review. David will be sending a Board To-Do list. He asks that everyone please review and comment.

Five people in 2020 will be coming up for re-election. Ted has agreed to check in with each about their pleasure to continue serving on the Board.

Committee Reports:
- Ad-Hoc: By-laws Committee: will have vote in July.
• LPSC
  o DS/CA—Barbara and Rachel reporting: Discussed the plan to open up and increase community-based services. Some consumers connected via Zoom. People were enjoying seeing each other. Folks are hesitant to return to work.
  o CRT and CA/DS did not meet.

• Development Committee: Committee has three goals: 1. Bocce wrap up and looking to 2021 tournament; 2. further investigate hiring a development person; 3. moving up the annual appeal. Jenn Staats will create loose schedule regarding the annual appeal, including pre-and post-appeal contacts to donors from members of the board. Will elect chair at next meeting.

• Finance Committee: Submitting budget to the state relatively soon. Jenn will poll committee members about availability August 3. There will be an in-depth budget conversation September 7, with intention to bring the budget to the Board for a vote September 10.

Executive Committee: David Hallam hopes to refine Board meetings, consolidate information, increase open time for discussion and brainstorming after business concludes. Rachel intends to invite continue having guest speakers. Next ExecComm meeting: discuss public attendance.

Business and Financial Report—Bill Claessens
Summarized the April financials.

HR Director’s Report—Alexa Euler
Staff salaries and benefits disclosure will be quarterly, beginning in July. Transition to Paylocity has been intense but fulfilling. Hopeful for first live check July 3 (start of a new quarter).

Executive Director’s Report—Rachel Cummings
Barbara appreciates Rachel’s ED reports; please watch for acronyms. Rachel hopes to send out with the board packets in the future.

Vermont Care Partners published a statement about racial justice; Rachel encourages the Board to read it. Would like to see a broader look within CSAC at how CSAC is addressing racism, our mindfulness in recruitment, training, retention, promotion. Leadership in our organizations should be diverse. Staff and board composition are reflection of the community we serve. Sarah Audet is working with UWAC about professional familiarity with this topic. Organizations want to do something but unsure of the best action(s) they should take. People do not want platitudes.

ADAP’s CLAS standards address diversity and equity. Cheryl will start work on that in the near future. After hearing recent Governor’s press conference, David Roberts wondered how CSAC can be a leader in creating a safe, engaged forum for this conversation. Sarah shared that people are already stepping forward and wanting to donate money specific to racial injustice issues. Can Development Committee investigate?

David Andrews made the motion to go into executive session to discuss Executive Director’s annual review. Ted seconded the motion. Executive Session began at 6:06 PM. Motion to go out of executive session made by Barbara; Kitty Oxholm seconded the motion. Executive session ended at 6:21 PM.

Other Business
Barbara: Can we discuss what has happened to our communities during the pandemic? What is broken, how do we help mend our communities, who is hurting, where is the hurt? What can CSAC be doing over the next year to help mend?

Ted made a motion to adjourn, Barbara seconded the motion and the board voted unanimously to adjourn. Time of adjournment was 6:24 PM.