

Counseling Service of Addison County, Inc.
Board of Director's meeting
Jun 12, 2025 4:30-6:30 pm DRAFT

Board attending: David Roberts, President; Suzanne Aldana, VP (Teams); Jon Crystal, Secretary. Members at large: Adam Aguirre (Teams); Casey Covey; Bill Cunningham; Fred Diedrich; Kathy Dorman; Marie Lennon; Gary Margolis; Herb Olson (Teams); Bryan Plant II (Teams); Marycarol Rossignol. Absent: Jubilee McGill; Joanne Scott, Treasurer.

Staff attending: Alexa Euler, Director of Operations and Organizational Development; Bill Claessens, CFO; Jenn Staats, Exec. Coordinator, recorder. Absent: Rachel Lee, Exec. Director.

Guest: Beth Tarallo, Director of Development and Community Engagement.

David Roberts called the meeting to order at 4:32pm. Agenda adjustment: remove Executive Session to on full financial and quarterly reports; this was conducted in May. No public/staff comments.

Guest Speaker, Beth Tarallo: Me2/ concert: Thank you to everyone who made the concert successful. Me2/ staff plan to return in 2026. Bocce, September 13: Variety of options to assist are available.

Approval of Minutes, May 8, 2025: Kathy Dorman made the motion to approve the minutes. Jon Crystal seconded the motion. Adjustment to attendees, absences. The vote was taken and passed unanimously.

Vermont Care Partners' Outcomes Committee has advised all Vermont Designated Agencies to make board minutes public. CSAC will use their website to meet this requirement.

Executive Director's report: Rachel Lee did not attend this meeting.

President's report, David: Final meeting as President, will remain on Executive Committee in "past-president" capacity. One year of two-year term remains; proposed slate of officers to serve through June 30, 2026: Jon Crystal as President and Adam Aguirre as Secretary. Motion to accept this slate of officers was made by David, seconded by Gary Margolis. The vote was taken and passed unanimously.

Kathy made a motion to elect Louise Sandberg to the board of directors for a three-year term, seconded by Bill Cunningham. No discussion. The vote was taken and passed unanimously.

DOOD report, Alexa Euler: Alexa discussed leadership changes in Developmental Services. Reported on Year 2, Quarter one (Jan-Mar 2025) of the Strategic Plan and specific components thereof.

Committee Reports

Executive Committee, David: nothing further to add to the committee minutes.

Development Committee, Marie Lennon: The Mission Moment celebrates 20-year employment anniversaries of two CSAC clients. Re-emphasized successful Me2/ event and Bocce opportunities.

Compliance and Quality Committee, Marycarol Rossignol reported that the May meeting had vibrant brainstorming about Quality mental health indicators. State mandates adequately address Compliance.

LPSC Y&F: Marie reported that the Y&F advisory group has started a steering committee.

LPSC CRT, Gary Margolis reported on the May 22 meeting. Note: at a state level, the term “community rehabilitation and treatment” will be replaced.

LPSC DS/Family Advisory Committee, Bill Cunningham reported that staff is stretched due to leadership vacancies; the committee is working on participation and minutes.

Finance Committee, Bill Claessens reported on the search for accounting software and status of FY2026 and schedule.

Business and Finance: nothing further to report beyond June’s Finance Committee report.

Other business: Fred Diedrich made a motion to recognize David for his hard work and dedication to the agency. Marie seconded the motion, and the directors unanimously accepted and recognized the motion.

The meeting concluded at 6:07pm.