

Counseling Service of Addison County, Inc.
Board of Directors Special Meeting Minutes
January 7, 2019

Board Members attending: Louise Sandberg, President; Barbara Doyle-Wilch, Vice President; Kitty Oxholm, Secretary; Joanne Scott, Treasurer. Members at large: David Andrews, Sarah Audet, David Hallam, Lewis Holmes, Gary Margolis, David Roberts, Len Rowell, Jane Spencer, Ted Tighe.

Staff attending: Bob Thorn, Executive Director; Alexa Euler, HR Director.

Louise Sandberg called the meeting to order at 4:30.

Kitty Oxholm made a motion to go into Executive Session to discuss the hiring of a new Executive Director, under the provisions of Title 1, section 313 (a) (3) of the Vermont Statutes. Bob Thorn and Alexa Euler were invited to attend the session. The motion was seconded by David Andrews, and all members voted in favor.

At 5:25, David Hallam moved to leave Executive Session. The motion was seconded by Gary Margolis and was passed unanimously.

Barbara Doyle-Wilch made a motion for the Board to extend an offer for the position of Executive Director to Rachel Cummings, with salary and terms as discussed in Executive Session. Seconded by David Andrews, the motion passed unanimously.

Louise thanked Barbara and her search committee for their work in conducting a thorough process, pointing out Alexa's important part in making it go smoothly.

Joanne spoke about the positive experience of serving on a committee with other Board members and CSAC employees.

Gary expressed gratitude for Bob's having set a good path for the agency, helpful in the search.

Louise said she would: (1) Make the offer to Rachel; (2) let the Board know the response; (3) inform the Search Committee of the outcome; (4) inform Management Team; (5) inform all employees. She will also inform other candidates of our decision.

At 5:33, David Roberts made a motion to adjourn. It was seconded by Gary Margolis and passed unanimously.

Kitty Oxholm, Secretary