Counseling Services of Addison County, Inc.

Board of Directors Minutes

April 14, 2016

Board Members Attending: Barbara Doyle- Wilch, President; Louise Sandberg, Vice President; Kitty Oxholm, Secretary; Mike Furey; Lewis Holmes; Gary Margolis; Len Rowell; Ted Tighe

Missing: Beth Davis, David Hallam, Joanne Scott

Staff Attending: Bob Thorn, Executive Director; Bill Claessens, Chief Financial Officer; Alexa Euler, Human Resources Director; Keith Grier, Quality Assurance and Compliance Officer; Ann Kensek, recorder

Barbara brought the meeting to order at 4:34.

Bob shared three Happy Minutes-

* + The Blueprint Meeting was Tuesday
  + The Employment Program received an award! Ric Wheeler and Staff will be in an award ceremony at DHMC. Bob told the Board how amazing he feels CSAC staff is.
  + The State Standing Committee met over the decision to re-designate. The committee highly praised the Community Associates program, and specifically Greg Mairs.

Bob talked more about the Blueprint for Health Annual Conference, on Integrating Medical and Social Services. He shared notes and reviewed a presentation for the board. Important was that the social determinants of health are Genetics: 20%; Social, 60%; Healthcare, 20%.

Bob noted there are funding changes coming in the next year.

Keith Grier handed out copies of CSAC’s Compliance Policy and minutes from Compliance Committee meeting. Keith talked about our current state through looking at the annual Compliance review. He noted our compliance rate is getting better, partially due to a change in the way we get reports out. He said all designated Agencies struggle with this. We spend perhaps too much time on mission and we’ve got to be more on top of problems.

He also noted we need to get feedback and data back to staff showing them how our services left them better.

Bob referred to Open Dialogue, and that while it may just be a blip there is a notable difference in ER visits, etc.

Brief discussion on incompatibility of health care systems.

Keith gave power point training on compliance to the board, and talked about what our plan is. The Compliance Training was completed.

Barbara handed out sheets on the core responsibilities of the board and talked with the Board about this. Over the next year this will be refined. She welcomed the board’s comments.

She gave the board a tentative annual calendar of board events, which was briefly discussed.

Announcements:

Bocce- Barbara handed out a “talking points” sheet for bocce. Right now the focus is on sponsorships rather than prizes.

May 17th- A physician’s ass’t will be onsite at 89 Main.

HR Breakfast with the Board for the All Staff Meeting. Barbara wants to confirm who’s coming.

Brief discussion about the Best Places to Work Award.

Barbara asked for motion to approve the minutes of the 12/10/15 meeting- Ted moved to approve the minutes as presented and Lewis seconded, vote called and passed.

Barbara asked for a motion to approve the minutes of the 3/10/16 meeting. Len moved to approve the minutes as presented and Ted seconded. Vote called and passed.

Discussion on the Corporate Compliance Policy- Barbara called for a motion. Kitty moved and Louise seconded to approve the policy as presented. Vote called and passed.

Bill proposed a Resolution regarding the purchase of Hill House:

“Does the Board authorize the Executive Director and /or the Chief Financial Officer to execute appropriate paperwork on behalf of the board to purchase the Hill House property from H.O.P.E. in order to maintain Hill House Operations.” Further discussion. Barbara called the vote- Louise moved and Kitty seconded. Vote called and passed.

Bill reviewed the financials.

Update on 17 Court Street and possible purchase of that building. Discussion on space issues, needs and strategic planning. Bob noted the board needs to keep having the conversation and be prepared to move quickly.

Alexa told the board that there is a requirement of designation on salaries over $100,000 and standard benefits packages. The board looked at info and remarked there was no change this month.

Bob talked briefly about updates to psychiatry. Dr. J. will be coming on May 12th to talk about psychiatry and related issues. We also hope Alberto and Sandy will be there, too.

Discussion on the effects of Mountain Health Center on the community. How many people go there? What population?

Meeting adjourned at 6:24pm.